

## 2019 Earth Day Exhibitor Application

Earth Day San Antonio is an Official Fiesta San Antonio event and is put on by the Westside Development Corporation and The Earth Day Committee. The event will take place **Saturday, April 13, 2019 from 10 am – 3 pm** at Woodlawn Lake Park in San Antonio, TX. The event seeks to educate San Antonio residents and visitors on the value of protecting the environment and on practices that can preserve or improve our communities. If you have a mission to engage on topics of environmental stewardship and would like to participate, please fill out this form. **All forms are due by April 5, 2019.**

### Exhibitor Fees:

Early Registration – \$ 25 (Before January 31, 2019)

General Registration – \$ 35\* (February 1 – March 17, 2019)

Late Registration – \$ 45\* (March 18 – April 5, 2019)

**Fee covers 10' x 10' space. Each exhibitor is responsible for providing their own table(s), chairs and canopy.** Electricity is an additional \$32 fee that must be paid with registration. Note: Fees cover costs of event planning and preparation.

*\*If the fee presents an economic burden to you or your organization you may apply to have a portion of the fee waived. Does not apply to early registration.*

### Exhibitor Expectations:

- Presentation must speak to environmental stewardship and be family-friendly, engaging and informative
- Limit paper handouts **Tip: Use social media to keep engagement and follow-up paperless or ask visitors to take a picture of the information instead!**
- No single-use plastic water bottles or Styrofoam
- Giveaways must be pre-approved **Tip: Recycled or reusable products are an opportunity to educate and show commitment to environmental stewardship**
- On the day of event, all vehicles needed for set-up must out of the park by 9 am
- Buses with exhibits must be in the lot **before 9 am**

### Food Vendor Expectations

- Food options must be vegetarian or vegan
- Food vendors must provide their own health and fire permits in order to abide by rules set out by San Antonio Metropolitan Health Department and San Antonio Fire Department
- No Styrofoam products **Tip: Styrofoam can take more than 200 years to decompose and Compostable cups are a great alternative that help us reach our zero-waste goal**
- No single-use plastic water bottles **Tip: Reusable water bottles are a great way to reduce waste and keep your brand in the hands of future customers**
- Compostable dinnerware is preferred, but paper and plastic will be accepted. No Styrofoam.
- Organic food waste must be composted
- On the day of event, all vehicles needed for set-up must out of the park by 9 am
- Food trucks must be in the lot **before 9 am**

**Failure to comply with any of the above expectations could result in removal from the event and the banning of responsible parties from future events.**

**To reserve your booth space, please e-mail this completed form along with proof of payment to the following: [info@westsidedevcorp.com](mailto:info@westsidedevcorp.com). For questions, email or call 210-501-0192. Payments can be made online or through check. Checks are made payable to the Westside Development Corporation; 630 SW 41st Street, San Antonio, TX 78237**

<b>Organization:</b>			
<b>Contact Name:</b>		<b>Contact Phone:</b>	
<b>Contact Email Address:</b>			
<b>Onsite Contact Name (if different from above):</b>		<b>Onsite Phone:</b>	
<b>Onsite Email Address:</b>			
<b>Mailing Address:</b>			
<b>Billing Address (if different from above):</b>			
<b>Electricity:</b>	<b>Yes</b>	<b>No</b>	
<b>Food Vendors (please mark one):</b>	<b>Truck</b>	<b>Booth</b>	
<b>Giveaway (if applicable):</b>			

**Please describe your presentation.** (Check all that apply):

- |  |   |
|--|---|
| <input type="checkbox"/> Advocacy            | <input type="checkbox"/> Health                 |
| <input type="checkbox"/> Art                 | <input type="checkbox"/> Recreation             |
| <input type="checkbox"/> Community           | <input type="checkbox"/> Recycle, Reduce, Reuse |
| <input type="checkbox"/> Conservation        | <input type="checkbox"/> Sustainability         |
| <input type="checkbox"/> Education           | <input type="checkbox"/> Transportation         |
| <input type="checkbox"/> Energy              | <input type="checkbox"/> Urban Farming          |
| <input type="checkbox"/> Gardening / Compost | <input type="checkbox"/> Water                  |
| <input type="checkbox"/> Governmental        | <input type="checkbox"/> Youth                  |

**If you are applying for a waiver, please answer the following:**

I am a  501(c)(3) Nonprofit  Educational Institution  Other

Please explain why the registration fee would present a burden to you, your organization or institution that would prevent you from participating in the event? How will participating in Earth Day benefit your organization?

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**List of permissible giveaways**

- Reusable bags (ex: [Cotton Totes](#), [Foldable Polyester](#), [Laminate Bags](#))
- Reusable water bottles (ex: [glass and aluminum](#), [plastic](#), [travel mugs](#))
- Seeds
- Reusable straws (ex: [heavy-duty plastic](#), [silicone](#), [silicone bent](#), [stainless steel](#))
- Products made from recycled materials (ex: [frisbees](#), [magnets](#), [notebooks](#), [pens](#))
- Other (Upon committee approval)

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